



At SafeNet, our goal is to employ the brightest and most talented people in the industry. With more than 30 offices worldwide and more than 1,100 employees, we know the importance of hiring the very best to make our company succeed. No matter what the job is—Tech Writer, Software Engineer, or Customer Service Rep—we’re always looking for our future leaders. If you’re seeking a challenging career and would like the opportunity to advance, then SafeNet may be right for you. SafeNet, get inside.

Accounting Lead (A/P, A/R, Payroll)

Must be a U. S. Citizen

Reports to: Accounting Manager

Clearance: May be required to obtain.

Summary:

Performs basic accounting and bookkeeping activities, such as preparing and posting entries to general ledger, balancing statements and financial reports, revenue recognition, and billing.

Supervises accounting clerks to ensure that accounting functions are performed accurately and on a timely basis.
accounting systems.

A Plus – working knowledge of Deltek CostPoint financial systems.

Qualification Requirements:

Education:

Bachelor's degree or equivalent in accounting, finance or business

Experience:

Four to six years accounting experience.

Skills:

- 10-key by touch, good written and verbal communication skills,
- Must possess excellent analytical skills.
- Good understanding of Accounting principles and practices

- Excellent time management, communications, decision making, presentation, human relations, and organization skills
- PCs and various software applications
- Self-starter, organized, able to multi-task.
- Accuracy

Essential Duties & Responsibilities include, but are not limited to the following:

- Prepares various financial reports and statements, such as balance sheets, income statements, etc.
- Performs financial analysis as necessary and as requested, including special projects, internal audits, etc.
- Assists in the areas of sales and income tax preparation, compliance and research; Other duties as assigned.

Employees must be US citizens, without dual citizenship in another country.
Competitive salary and benefits package offered including bonus program, and 401(k) match.

Resumes are NOT accepted via mail, email, or fax.

Please apply to: <http://jobs-mykotronx.icims.com/jobs/1286/job>

SafeNet is an Equal Opportunity Employer